HYBrain Covid-19 Response

Always practice minimum health standards and follow the established Covid-19 office protocols. >>>

1. Daily Health Symptoms Questionnaire

Don't travel to work if you have flu-like symptoms. **Sick Leave** should be filed.

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2. Scenarios

A: Flu-like Symptoms (+) close contact → **PCR Testing c/o HYBrain. Disinfection and close down for 48 hours.**

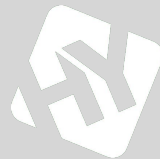**B: Flu-like Symptoms (-) close contact** → **Home Quarantine. Regular disinfection % Facilities and Admin Team.**

C: No Symptoms (+) close contact → **Home Quarantine. Disinfection and close down for 48 hours.**

Scenario A, B and C require Home Quarantine.

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3. Positive Case

Activation of Emergency Management and Recovery Team (EMRT)

>>> Decisions to be carried out by the Incident Response Team (IRT)

HYBrain to Report the case

>>> to the Brgy Health Emergency Team

to DOLE via the WAIR form

Disinfection of the Office

>>> 48 hours close down

Response Teams will be discussed on the next few slides.

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4. Close Contact as per CDC

- You were within 6 feet of someone who has COVID-19 for a total of 15 minutes or more.

- You provided care at home to someone who is sick with COVID-19.

- You had direct physical contact with the Covid-19 positive person (hugged or kissed them), shared eating or drinking utensils, or he/she sneezed, coughed, or somehow got respiratory droplets on you.

BUT HYBrain will consider **"Close Contact"** those who worked in the same office on that day.

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5. Close Contact

A. Stay home for 14 days after your last contact with a person who tested positive for COVID-19.

B. Watch for fever (38◦C), cough, shortness of breath, or other symptoms of COVID-19.

C. If possible, stay away from others, especially people who are at higher risk for getting very sick from COVID-19.

Scenario A, B and C tagging will apply.

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6. Response Teams

Emergency Management and Recovery Team (EMRT) ⟫⟫

1. Edgie Guevarra - Lead
2. Nubbin Endonila - Coordinator
3. Celeste Seraspe
4. Lorelie Robles
5. Michelle Manulat
6. Leo Jayme

Incident Response Team (IRT) ⟫⟫

1. Christine Guay - Comms to BHERT, scheduling of PCR Testing
2. Lorelie: Disinfection, Safety Officer (Holding Area)
3. Elena Figueroa - Budget
4. Dave - DevOps employee coordination, to implement actions for operations based from the EMRT decisions.

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7. Covid-19 Partners

Molecular Labs >>>

1. Safeguard DNA Diagnostics Inc.
2. CLMMRH
3. Bacolod Respiratory Center

Disinfection Team >>>

1. Mei Trading and Services